## **Xello Account Instructions for Parents/Guardians**

Each parent/guardian email listed for a student in HAC (Home Access Center) will receive an email from
 "noreply@xello.world" to activate their parent Xello account. Activating a parent account is optional.
 Students automatically have accounts through their district student ID number. The email you receive to setup
 your parent account will look like the one below. You will see the same message also generated in Spanish
 below the English one, and you will see a link for a welcome video to learn about Xello.

> Parent Name						
Hi h,						
You have been added as a parent or guardian in Xello Family.						
Xello is an online tool used by students for career and school planning. Your Xello Family account allows you to view the work completed by:						
Student Name						
Activate Account						
Activate Account						
Activate Account						
Activate Account his link will expire in 17 days. If yo	ou receive more than 1 activation email, please use the link in the most rece	ent email.				
Activate Account	ou receive more than 1 activation email, please use the link in the most rece	ent email.				
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Activate Account	ou receive more than 1 activation email, please use the link in the most rece	ent email.				

2. Next, parents/guardians will have the opportunity to create a password for their account. Parents/guardians have one Xello account even if they have multiple school-age children in the district. At this time, Xello is only being used for students in grades 6-12. The same password will be used to login to the parent/guardian account for all children. Once a password is entered, the parent should select **"Activate Account"**.

A	tivate account
Email	@gmail.com
Access to:	Callahan Kaglan, Bhoridan Kaplan, Carmal Kaglan
Create a pa	ssword
Confirm pas	sword
	Activate account

3. You will now be taken to the Xello Family page. Here, you can add all children to your account.

Xello FAMILY							
			About Xello Fami	ily			
	53	Add new child					
		Would you like to add Control to your account?	Not my child				
		Would you like to add : to your account?	Not my child				
		Would you like to add to your account?	Not my child				

4. Once you add a child, you should see a message across the top of your browser confirming the addition.



5. Scroll down, and you should see the child's name added as well as have the ability to see their grade level and school's demo account as if you were the student.



Select a student to explore their future-readiness work in Xello.



Grade 7 - Pine Island Academy

Your demo account Want to give Xello a try? Select a grade to access your own demo				
account.				
Select a grade / school	$\sim$			
Explore Xello				

6. By clicking the "**About Xello Family**" tab in the upper right, you can watch how to use your Xello parent/guardian account. You will not see anything if students have not completed activities in Xello yet.

What's Xello?	How does Xello Family work?
Xello is college and career readiness software that prepares students for a successful future. They learn about themselves, explore their options, create plans, and build life skills.	Xello Family lets you, as a parent, guardian, or other supporting adult, review and track your child's progress in Xello so you can participate in and support their learning. Check out this short video to learn more about Xello Family.
Learn more	Watch video

 By clicking on your child's name, you can see their Xello profile and if they have completed activities on Xello. While students can explore Xello now, full functionality will not occur until after August 1, 2024.
School counselors will be working with students in school to use program features in the 24-25 school year.

0	( Grade 7 - Pine Island Acad	lomy	k					
About student	Saved options	Plans Lesso	ns Advisement notes	Surveys As	signments	Family	Portfolios	
About	Callahan							
*	You can view the stude TIP: Click on the (i) bes	ent's assessment re	suits and other self-explorat	ion work here.	ount to take th	e assessmer	it yourself.	
Personal	ity Style 🛈		Learning Style	D		Lesso	n progress ①	
Student I	hasn't completed this a	issessment.	Visual T Student hasn't com	Factle Auditor	ry nent.		O% Completed Student hasn't completed this assessment.	

- 8. To access your account moving forward, simply go to go to your student's school's main webpage. For instance, students at Gamble Rogers Middle school would go to: <u>https://www-grms.stjohns.k12.fl.us/</u>
- 9. On your school's main webpage, look at the menu on the left side. You should see something that says, "Clever-Links for Students". Click on that.

HAC Calendar Payments	
Search this website Q	
Departments ~	
School Counseling	
For Parents	
Clever – Links for Students	
Media Center	
Athletics	
РТО	
SAC	
Marine Science Program	
Registration	
Staff Directory	
Testing	
RTV News	

10. Click on "Xello" under "Student Applications". From there, you should be able to login to your Xello parent account. You can bookmark the page you are directed to in your browser for faster access. Student Applications



## **Additional Parent/Guardian Xello Resources**

**Getting Started for Families website** 

https://www.youtube.com/@Xellofuture channel