

Dear Parent(s)/Guardian(s),

ONLY 7 DAYS UNTIL THE FIRST DAY OF SCHOOL! This email is to provide you specific information about **LUNCH/END OF SCHOOL** procedures for the first day. We apologize for the length of this email, but it contains important information with some changes from last year.

Reminder the first day of school is an early release day and school will be dismissed at 2:50 PM.

LUNCH

LUNCH PROCEDURES

- Lunch occurs over three 30 minutes sessions during 4th period **EVERYDAY**.
- Lunch is held in four main areas: Main Cafeteria, Small Cafeteria, Courtyard, and 9th Grade Cafeteria.
- Students are not permitted to eat in the stair wells, breezeways, portables, or hallways.
 - o **PLEASE NOTE! On the first day of school, ALL students will report to their 4th period before being released to lunch. They will receive their lunch assignment on the 1st day of school.**
 - o Lunches **CANNOT** be changed.

LUNCH OPTIONS

- School lunch is provided mainly through traditional school lunch and ala-carte items. We also provide the following outside ala-carte items weekly:
 - o **Monday & Wednesday:** Chick-Fil-A Sandwiches
 - o **Tuesday & Thursday:** Zaxby's
 - o **Friday:** Papa John's Pizza
- Lunches can be purchased two different ways: Cash or through PayPams.
 - o [CLICK HERE>>](#) to access the Cafeteria's website to access PayPams.
- **Please note that students will have to provide their student ID to purchase food items.**

END OF SCHOOL

Our school day concludes at 3:50pm.

PARENT PICKUP

- **As a reminder, for the first couple of days, please expect there to be LONG delays in the afternoon.** Please adhere to the following procedures for Parent Pick Up.

- [CLICK HERE>>](#) for a map of the Bartram Trail campus and visual representation of both of the following Parent Pickup locations:
 - o **AUDITORIUM PARKING LOT:**
 - Once you enter the parking lot, there is one way in and one way out. **Please use both lines when ENTERING.** [CLICK HERE>>](#) to view a more specific diagram of this process.
 - Your student will be required to wait on the sidewalk until you pull up. **For safety reasons, we will not be letting students walk to vehicles in line or on the main school road.**
 - o **FRONT ADMINISTRATION CIRCLE:**
 - The other location you may pick up your student is in the front, by the administration building.
- **No student can be picked up in the bus loop, the 9th grade center, or any other parking lot.**
- **All drivers must abide by the traffic laws, meaning no U-turns, no driving on the grass to get around the other vehicles, parking in designated areas only, not cutting across parking spots, abiding by posted speed limits, wearing seat belts, etc.**
- **A St. Johns Sherriff's Office Deputy will be on campus to make sure all rules are followed.**

BUS RIDERS

- **Bus assignments can be checked via HAC. Transportation will send out an email about how to locate this information.**
- **Buses will leave the Bartram Trail campus at exactly 4:00pm daily. Please make sure that your student gets to the bus loop in a timely manner.**

We are excited to have the Bear Nation family on campus! Please do not be hesitate to ask questions (this goes for your students as well).