

# Bartram Trail Rising 12<sup>th</sup> Graders

**Links will not be live until January 13. Students will then be able to login to their HAC to choose their schedule for the 2022-2023 school year.**

For the 2022-2023 school year, **Bartram Trail High School will be conducting their registration completely ONLINE.**

**YOU are the only group of students that will have official meeting times with your counselor.**

You will receive a pass with the date/time of your appointment in your English class. You can also click below for a list of appointment times/dates by student ID number.

**[CLICK HERE >>>](#)** Appointment Dates/Times

**(If you do not have an English on campus, Ms. Richards in the main guidance area has your pass)**

\* Students are welcome to call their parents during this appointment with their school counselor; parents cannot attend in person.

If you cannot make your time/date, a make-up date will be scheduled for you. Do not come to the appointment if you are sick or not feeling well.

**Please read through the entire email below to ensure students end up with their most ideal schedule for the 2022-2023 school year.**

## **ELECTIVE OPTIONS**

The following courses are available to rising **12<sup>th</sup> graders** for the 2022-2023 school year. For a more in-depth description of each course follow this link: [Course Catalog](#)

<b>12<sup>th</sup> Grade Elective Options</b>	
Chorus 1*	
Digital Video Technology Honors 1*	Theatre, Cinema, & Film Production*
Tech Theatre: Design & Production 1*	Theater 1*
Guitar 1*	Landscape & Turf
Team Sports	Weight Training
AP Art History* <i>Must meet Honors criteria</i>	AP European History <i>Must meet Honors criteria</i>
AP Psychology <i>Must meet Honors criteria</i>	Creative Writing ½
Co-Op (Executive Internship)**	Reduced (Modified) Period**
Voluntary Public Service (awarded service hours, not credit)**	

\*Counts towards a "fine art" graduation requirement

\*\*Must be on track towards an on-time graduation

### **TEACHER RECOMENDATION ONLY**

**If these courses do not appear in HAC but should be on students' schedule, contact the**

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following individual(s) to get their approval. This is the ONLY way these courses can be added to HAC.	
Journalism (Yearbook) – Application Process	Ms. Madison Eason <a href="mailto:madison.eason@stjohns.k12.fl.us">madison.eason@stjohns.k12.fl.us</a>
Spanish 2 or higher	21-22 Spanish Teacher
ASL 2 or higher	21-22 ASL Teacher
Higher Level Elective Course (Chorus, Any Art, <a href="#">Digital Design</a> , Dance, Theatre, etc)	21-22 Elective Teacher
Band	Mr. Jason Duckett - <a href="mailto:Jason.Duckett@stjohns.k12.fl.us">Jason.Duckett@stjohns.k12.fl.us</a>

### CHOOSING COURSES ONLINE

Please use the instructions below to choose electives for the 2022-2023 school year.

[CLICK HERE](#) to watch a video on the process listed below.

<p><b>Step 1:</b> After 1/13, log into student HAC account using student username and password, NOT parent’s login.</p>
<p><b>Step 2:</b> Select “Classes”</p>
<p><b>Step 3:</b> Select the “Request” tab</p>
<p><b>Step 4:</b> Any course that is teacher recommended has a <b>lock</b> symbol next to it and cannot be changed. If students feel they have been recommended for the wrong course, students can fill out a core re-evaluation form- <a href="#">CLICK HERE</a>.</p>
<p><b>Step 5:</b> Choose elective classes. <b>Total number of classes listed should be SEVEN.</b></p>
<p><b>Step 6:</b> All courses that students can choose from are listed under the “Electives” tab.</p>
<p><b>Step 7:</b> To select a course, click edit on the department row and select the box next to the class or classes you wish to ADD. Then select SAVE.</p>
<p><b>Step 8:</b> Once there is a total of 7 courses, you are done!</p>

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**Step 9:** If there is an elective course in HAC that a student does not want on their schedule, [CLICK HERE](#) to have it removed and replaced with another elective.

**Step 10:** If students still have question regarding their schedule or classes to choose for next year, students can make an appointment using the link below to meet with their school counselor to discuss selections.

**DEADLINE: January 28, 2022**

### CORE RE-EVALUATION FORM

All core courses must be recommended by the student's current teacher in that subject. If students feel they have been recommended for the wrong course or if they want to take a less rigorous course (Honors instead of AP or Standard instead of Honors), the student may fill out the core re-evaluation form [CLICK HERE](#).

**If students meet the progression for the course**, the counselor will approve it and students should be able to see the course in HAC prior to the end of the school year.

**If students do not currently meet the progression**, student's request will not be reviewed until final grades have been posted and test scores return over the summer.

[CLICK HERE](#) for course progressions at BTHS.

### ACADEMY COURSES

If a student has been accepted in an Academy, students should see the course in HAC. If a student no longer wants to be in an Academy, complete [THIS FORM](#) by 2/10/22 to have the BTHS Academy course removed from the schedule. Rising 11<sup>th</sup> and 12<sup>th</sup> graders cannot apply to new academies.

### PLANNING TO TAKE DUAL ENROLLMENT?

If a student plans to take Dual Enrollment with SJR next year, they should still have SEVEN BTHS courses listed, then they will complete [THIS FORM](#) to let their counselor know which SJR courses they intend to take in the 2022-2023 school year.

Once student has completed the SJR application, turned in qualifying placement test scores, and accurately completed the registration form by the SJR deadline, the BTHS course will be removed from their schedule.

For every one (1) course a student is taking physically at SJR campus, a student can reduce 2 BTHS classes (for the purpose of traveling between campuses). Students must provide their own transportation to SJR.

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**PLEASE NOTE:** Students must also complete the SJR application, turn in qualifying placement test scores, and accurately complete the registration form by the [SJR deadlines](#) in order to participate. Completing this form is NOT the only item students must do to take SJR courses next year.

**Please Read:** [Dual Enrollment FAQ](#) and [Dual Enrollment Timeline](#)

### VIRTUAL CLASSES

Planning to take a virtual class next year? Please complete [THIS FORM](#) to have the BTHS course removed from HAC and the virtual lab added. Students must also request the course on FLVS or SJVS, with an August 10, 2021 start date, by June 2, 2021.

**Please Note:** Students may only take one virtual period on campus at BTHS due to seat availability. Students can opt to take more than one course virtually but will not have more than one virtual lab.

### CO-OP (EXECUTIVE INTERNSHIP) COURSE

Students can take up to three (3) CO-OP (Executive Internship) courses during their 12<sup>th</sup> grade year. Students must maintain employment throughout the year and work at least 5 hours per week for every CO-OP course they take (example: 3 courses, 15 hours per week). Students taking this course will leave campus early (depending on how many CO-OP classes they take) and must provide their own transportation.

### REDUCED (MODIFIED) SCHEDULE

Students can reduce up to 4 periods during senior year if the student is on track for an on time high school graduation. Students with reduced schedules must provide their own transportation to/from school.

### VOLUNTARY PUBLIC SERVICE (VPS)

Students can choose to volunteer during a class period during their 12<sup>th</sup> grade year. Students will be assigned to their volunteer location on the first day of school, students cannot choose their volunteer assignment. Students will not be awarded credit for this course but will instead be awarded 37.5 service hours per semester.

### CHANGING ELECTIVES

Decide to change an elective that is locked? Or change one after January 28<sup>th</sup>?

Use this link – [CLICK HERE](#) – to change elective options until the last day of school (June 2, 2022).

### MEETINGS WITH SCHOOL COUNSELOR

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All rising seniors will meet individually with their school counselor. Students will be assigned a time to meet, passes will be sent out during the first week of February in senior English classes.

Assigned times will also be posted by student number **HERE**. Students are welcome to call their parents during this conference with their school counselor.

If you cannot make your time/date, a make-up date will be scheduled for you. Do not come to the appointment if you are sick or not feeling well.

### **ADDITIONAL RESOURCES**

The following resources may be helpful when selecting courses and making decisions about your student's schedule for the 2022-2023 school year.

**Registration FAQ and help from counselors** - January 13 or 14 via English 3 classes in Auditorium

**Registration Parent Night** – Tentatively scheduled for January 18 at 6:30

**College Rep Panel** - <https://youtu.be/Nf9UKaOcj-A>

**How to select electives online via HAC** - <https://youtu.be/1TeZRuEK83A>

