

Dear Parent(s)/Guardian(s),

Underclassmen textbook drop-off and yearbook pickup will occur this coming Wednesday, May 20 (for last names A-K) and Thursday, May 21 (last names L-Z). This will be a drive-up event for students to return BTHS materials, chorus uniforms, library books, textbooks, etc. (that were not left in lockers or classrooms at school).

If you borrowed a laptop from the school, you will also have an opportunity to return the device.

This process will occur in our Auditorium Parking Lot. We will provide a map to you the night before your assigned date. Please adhere to the following schedule:

- Wednesday, May 20

○ **MORNING**

- 9:00AM – 10:00AM: **Last Name A**
- 10:00AM – 11:00AM: **Last Names B-C**
- 11:00AM – 12:00PM: **Last Names D-E**

○ **AFTERNOON:**

- 1:00PM – 2:00PM: **Last Names F-G**
- 2:00PM – 3:00PM: **Last Names H-I**
- 3:00PM – 4:00PM: **Last Names J-K**

- Thursday, May 21

○ **MORNING**

- 9:00AM – 10:00AM: **Last Names L-N**
- 10:00AM – 11:00AM: **Last Names O-Q**
- 11:00AM – 12:00PM: **Last Names R**

○ **AFTERNOON:**

- 1:00PM – 2:00PM: **Last Names S-T**
- 2:00PM – 3:00PM: **Last Names U-W**
- 3:00PM – 4:00PM: **Last Names X-Z**

To help expediate this process, would like to ask the following of you:

- Place your student(s) books for return in either your trunk or backseat (if possible)
- **Please stay in your vehicle AT ALL TIMES.**

Any personal items in lockers will be distributed the week after Memorial Day. Please look for further correspondence later in the week for an online sign up to retrieve any items.

Thank you for all you do for Bear Nation!