Bartram Trail High School

School Advisory Council (SAC) Meeting Minutes

Date: September 22, 2026

Location: BTHS Media Center

Attendance:

Tracy Coolican	Jennifer Butler	Michael Holmes
Ken Goodwin	Daniel Burkert	Anh Le
Jennifer Aston	Sam Braun	Kelly Bradley
Michelle Gregory	Christine Weber	Nancy Tray
Mary Ann Testa	Alex Stallard	Lacee Graham
Christine Mullis		

Call to Order:

A meeting of the BTHS School Advisory Council was held in the media center on 9/22/2026

Chair – Tracy Coolican -called the meeting to order at 4:30pm and will record minutes for this meeting.

Introductions were made by all participants.

District Required Presentation was reviewed. There were not any questions.

Items for Consideration:

Approval of members – Mrs. Testa made a motion to approve the members, Mrs. Bradley seconded the motion. All members approved.

Approval of Bylaws - Mrs. Testa made a motion to approve the bylaws, Mrs. Bradley seconded the motion. All members approved.

Approval of meeting schedule 2026-2027 School year

September 22, 2026

November 17, 2026

January 19. 2027

May 18, 2027

There were no documented minutes from the last SAC meeting in May 2025.

Approval of schedule - Mrs. Testa made a motion to approve the meeting schedule, Mrs. Butler seconded the motion. All members approved. A discussion was made regarding moving the April 20, 2027 proposed meeting to May 18, 2027 to align with getting input from SAC for the SIP. Mrs. Testa made a motion to approve the updated meeting schedule, Mrs. Bradley seconded the motion. All members approved.

Budget Update:

Mrs. Aston shared the SAC budget.

School Improvement Fund = $21,685.63

School Recognition Fund = $0 (money approved to use for tutors at last meeting)

Principal's Report (Announcements):

School Improvement Plan:

Reviewed timeline of SIP

Explanation on learning goals attained last school year and why learning goal

percentages will increase for this year.

Plan to attain the required learning goals in 2026-2027

a. maximize instructional time
b. keep students in class more
c. continue to work on increasing number of students taking and passing certification exams
d. reducing absences (including chronic absences of more than 15 days)
e. using tutors for in class, pull out, and small group work

Question posed: did the bottom quartile of students improve last year with the addition of tutors? Yes, scores did improve.

Suggestion: survey students about their experiences with the tutors at the end of the year.

Old Business: No content to be shared

New Business: Mr. Burkert requested a parent who would be willing to serve on the textbook committee for the adoption of World Language textbooks. Also, shared the new Instagram for BTHS Guidance for both parents and students.

Open Agenda (Public comments): No content to be shared

Next Meeting Date, Time, and Location:

The next meeting will be held on November 17 at 4:30pm in the BTHS Media Center.

Meeting Adjournment: 5:15pm

Submitted by:

Tracy Coolican

Chair SAC Board

Approval date: 11/17/2026