MINUTES

Bartram Trail High School, SAC

Date | time 8/16/2016 5:30 PM | Meeting called to order by Melissa Muley

# In Attendance

Melissa Muley, Kelly Pickett, Chris Phelps, Stephen Richardson, Melissa Roughan, Christine Weber, Vicki Padgett, Sarah Padgett, Jennifer Aston, Karen Pappas, Stephanie Hammett

# Approval of Minutes

The minutes were read from the May 10, 2016 meeting, motioned and approved.

# Committee

Meeting called to order by Melissa Muley at 5:38 p.m.

Need of a Treasurer and Co-Chair, no nominations presented by committee. Also need for new parent members.

2016-17 Review and Approval of Bylaws was tabled until 9/13/2016 meeting so that everyone has time to read them for approval

# Budget

Current budget was discussed (last reported account balances as of 6/30/2016), account balances were presented and reviewed by committee. Account #805 with a balance of $15,860.33 and Account # 102 with a balance of $1,145.27.

# Principal’s Report

Principal Chris Phelps presented his report

## New Business

* Good first week of school, approximately 2300 students enrolled, classes are full, but within district and state size guidelines
* Schedules put out on HAC on 7/25/2016—student and parents feedback was positive about that process
* Open House 8/29/2016 6:30-8:00 p.m.
* All Fall student programs (sports/band/drama/etc.) are up and running. Callbacks for the play/drama club; club fair next week; class meetings and school pictures occurred on Blitz Day. Seamless transition to the start of the new school year
* New classrooms on campus—bookroom, half of 9th grade cafeteria, guitar room, PTO lab—are all now classrooms
* All upstairs classrooms now equipped with overhead projectors, downstairs rooms used for academic purposes are equipped as well
* Bear Necessities/Orientation by grades had a very good turnout, even though schedules were available on HAC
* Student log-in information, discussion generated about best procedures for distributing information and can it be done through HAC
* Test Scores/Data discussed

# SAC Fund Requests

* Mr. Phelps did bring to the table a suggestion from Media Specialist Mrs. Smith for classroom technology, Document Cameras ‘Ziggy’ machines for enhanced instruction, total cost $782.00 for 8 machines (cost of $99.00 each). Request for funds was put in at the 8/16/16 SAC meeting, questions were asked and answered, committee will be given 3 days and will vote by proxy/email at the end of the 3 day period.

# Announcements

Kelly Pickett will be our new District Buddy

# Next Meeting

9/13/2016 5:30 PM, Bartram Trail High School, Media Center

Set 2015-2016 meeting dates for the 2nd Tuesday of each month, with the exception of November 8, 2016, which is Election Day, meeting will occur on 11/15/2016; and March meeting TBD since the 2nd Tuesday falls within Spring Break.

Meeting was motioned, approved, and adjourned by Melissa Muley at 6:21 p.m.