

SJRSC Dual Enrollment Frequently Asked Questions

What is dual enrollment?

*Students are earning high school credit and college credit at the same time, for free**

**paid for by SJCS*

What types of dual enrollment can a student participate in?

Traditional dual enrollment and early admissions. The qualifications for both types of dual enrollment are the same. The deadline and process for submitting the dual enrollment packet to take courses at SJRSC are the same for both types of dual enrollment.

What is Early Admissions?

Early Admissions (college credit) an admission status, which is a form of dual enrollment, that allows a secondary student to enroll full-time (minimum of 12 credit hours) in courses that are creditable toward the high school diploma and the associate degree. The early admission program is limited to students who have completed a minimum of six semesters of full-time secondary enrollment and who meet all other admission criteria required of dual enrollment students. If students choose this option during senior year, they cannot take classes on the BTHS campus.

Is there a maximum number of courses students can take?

Traditional Dual Enrollment students may take a maximum of ten (10) Dual Enrollment credit hours in the fall term, ten (10) Dual Enrollment credit hours in the spring term, and six (6) to eight (8) Dual Enrollment credit hours (a maximum of 2 courses total) for the summer term. Early admission Dual Enrollment students must take a minimum of twelve (12) and a maximum of sixteen (16) Dual Enrollment credit hours each fall and spring term. If a student is participating in a BTHS dual enrollment course, this is counted in the total maximum.

What is FERPA?

*The Family Educational Rights and Privacy Act (FERPA) is a federal law that affords parents the right to have access to their children's education records, the right to seek to have the records amended, and the right to have some control over the disclosure of personally identifiable information from the education records. When a student turns 18 years old, or **enters a postsecondary institution at any age**, the rights under FERPA transfer from the parents to the student ("eligible student"). The FERPA statute is found at 20 U.S.C. § 1232g and the FERPA regulations are found at 34 CFR Part 99.*

Do parents have access to the student's dual enrollment course grades?

No. Students are expected to handle communicating with professors as they are considered a college student. No one at SJRSC, including students' professors (teachers), can communicate with parents per the FERPA law.

What if students have accommodations?

The student will need to work with the SJRSC Disabilities Services office to determine what accommodations, if any, can be used in college classes.

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Are dual enrollment courses ‘watered down’ to fit the needs of high school students?

No. These courses are adult level courses and students should have not only the academic maturity, but the social/emotional maturity to handle adult content matter and academic responsibilities.

What’s the impact of dual enrollment?

Dual enrollment is the start of a college transcript. Dual enrollment grades will follow students forever, which can impact admittance to college/university, acceptance into the students major, and enrollment in graduate school. Doing poorly in dual enrollment courses may also negatively impact financial aid.

What are the homework/study time expectations of dual enrollment?

2-3 hours of homework for each hour spent in class

How will students know when off campus (at SJRSC) dual enrollment packets are available?

Students should pay attention to morning announcements, Schoology and the School Counseling Dual Enrollment website. There will be a packet for students returning to Dual Enrollment and packets for students who are new to Dual Enrollment.

How will students be informed of all dual enrollment deadlines?

This information is in their Dual Enrollment packet and more detailed deadlines are available in the student’s SJRSC portal.

Do students have to re-register for dual enrollment each term?

Yes, a complete and accurate Registration form must be submitted by the BTHS published deadline for every term the student would like to participate in dual enrollment. Students do not need to complete a new APPLICATION for the college each term. GPA requirement must be met each term. Students should pay attention to morning announcements, Schoology and the School Counseling Dual Enrollment website for deadlines each term.

Can the high school counselor help students plan for their AA degree?

High school counselors will advise students for high school graduation and how dual enrollment courses will impact high school graduation. High school counselors cannot advise on AA degree requirements or pre-requisites needed for intended majors. However, SJRSC advisors can help with that once a student is enrolled in their first dual enrollment course. High school counselors suggest students read the following links to make sure they understand what credits they need for an AA:

https://www.sjrst.edu/catalog_handbook , <http://www.sjrst.edu/advising.html> and <https://www.sjrst.edu/dual-to-degree>

How do students choose courses to take at SJRSC?

Students should be extremely intentional when choosing dual enrollment courses to be sure they are getting pre-requisite credits needed for their college major. Students should research courses needed to complete their Bachelor’s degree at their intended university, then work backwards from there when

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choosing dual enrollment courses. High school counselors suggest students use the SJRSC advising website: <http://www.sjrstate.edu/advising.html> Frequently Taken Dual Enrollment Courses: <https://www-bths.stjohns.k12.fl.us/guidance/wp-content/uploads/sites/18/2026/01/Frequently-Taken-DE-Courses.pdf>

How do students choose the times/dates/locations of courses to take at SJRSC?

The student's BTHS schedule cannot be changed to accommodate SJRSC dual enrollment courses. Students can view the course availability for SJRSC courses to determine the time/dates/location of dual enrollment courses at SJRSC: <http://www.sjrstate.edu/courses.html> Many students choose to take their dual enrollment courses online to avoid time conflicts; students must be a strong, self-motivated online student.

What if students want to drop/add/withdraw from a college course after the deadlines?

The high school counselor must approve any changes in college courses so they can make sure the student is still taking the necessary graduation requirements. If students receive a D, F, or W students will not be eligible to take more dual enrollment courses. Students may complete a petition: <https://www.sjrstate.edu/dual-petitions-appeals>

What kind of high school credit will a student earn with a college course?

Students can review the dual enrollment course equivalency list to determine if the dual enrollment course will meet a high school graduation requirement: <https://www-bths.stjohns.k12.fl.us/guidance/wp-content/uploads/sites/18/2025/09/2025-2026-High-School-Subject-Equivalency-List-for-DE.pdf>

If students take classes at a SJRSC campus, do they need a parking decal?

Yes. Dual Enrollment students must have an SJR State parking permit. Log into your "MySJRstate" account, select "Request Parking Decal" on Student tab, complete permit, print, sign, and submit to Security to obtain a decal.

How do students who take classes at SJRSC get their textbooks?

Dual Enrollment textbooks are checked out (loaned) to SJCS students through the Media Services Department located at 3015 Sebastian Administrative Annex, in St. Augustine. Website: <https://www.stjohns.k12.fl.us/media/de-textbook-requests/>

Requirements for ALL dual enrollment (no exceptions)

- 3.0 unweighted, cumulative GPA (if the GPA falls below a 3.0, student will no longer be eligible)
- Have a full set of qualifying placement scores, which must be less than 2 years old
- Have social/emotional maturity
- Counselor Recommendation
- Submit a complete the SJRSC Dual Enrollment Application (multiple steps), and an accurate dual enrollment Registration Form by the BTHS published deadline. Students will be informed when dual enrollment applications and registration/approval forms are available as well as deadlines. Students should pay attention to morning announcements, Schoology and the School Counseling Dual Enrollment website

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How does a student earn qualifying placement scores?

Students can earn qualifying placement scores for dual enrollment classes through the PERT exam, ACT exam, SAT exam or CLT exam. Test scores must be less than two years old. <https://www-bths.stjohns.k12.fl.us/guidance/wp-content/uploads/sites/18/2024/04/Testing-Information.pdf>

How does a student take the PERT exam?

Students should call the SJRSC testing office to make an appointment at the testing center to take the Reading, Writing, and Math sections of the PERT. <https://www.sjstate.edu/testingcenter>

How does a student take the ACT exam?

Students should register for the ACT exam online at <http://www.act.org/content/act/en/products-and-services/the-act/registration.html>

How does a student take the SAT exam?

Students should register for the SAT exam online at <https://satsuite.collegeboard.org/sat/registration>

What should a high school student know if interested in taking dual enrollment courses at a SJRSC campus (St. Augustine, Orange Park, Palatka)?

When students are selecting **college campus** courses, please keep the following in mind:

1. Which SJR State Campus offers that specific section of the course?
2. What time of day/evening is the course?
3. The students BTHS schedule cannot be changed to accommodate SJRSC dual enrollment courses.
4. Will you have enough time to drive to/from your high school campus for the course?
5. Your BTHS high school courses must be taken in consecutive class periods. You may NOT drive to-from-to the BTHS campus to participate in dual enrollment.
6. If you are an athlete or involved in activities that may take you away for meets or events during the week, can you still attend every dual enrollment course session? If no, don't sign up!
7. If students choose to take a dual enrollment course at SJRSC, they will be allowed to modify two BTHS courses for every 1 on campus SJRSC course they take (this also includes online courses).

Unwritten rules of dual enrollment (College Student 101)

- Students are responsible for sharing information regarding dual enrollment with parents.
- Make sure professors know your name & face by introducing yourself after the first class.
- Every course has a published syllabus. Find it. Print it. Follow it.
- Pay attention to the Professors' Office Policies or contact methods.
- Attend every class, be early for class, and stay until the professor dismisses the class – EVERY CLASS – regardless of the attendance policy.
- Pay attention to the SJRSC calendar as it differs from the BTHS calendar.
- Bring your textbook(s), notebook, and something to write with to every class.
- Take notes in your notebook (not your phone) in every class.

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St Johns River State College Resources

All students who attend SJRSC have access to these tools and support:

- SJRSC Catalog: https://www.sjrstate.edu/catalog_handbook
- Advising: <https://www.sjrstate.edu/advising>
- Free Tutoring: <https://learningresources.sjrstate.edu/home>
- Career Services: <http://www.sjrstate.edu/careerservices.html>
- Degree Works: 24/7 Degree planning via their student portal! They can review their progress, see their GPA and plan out the next semester!
- Graduating seniors may be eligible for over a hundred different scholarships through the online scholarship system: <http://www.sjrstate.edu/scholarships.html>
- Dual Enrollment Office at SJRSC – 1-386-312-4136 or dualenrollment@sjrstate.edu
- Dual Enrollment PERT testing at SJRSC - <https://www.sjrstate.edu/testingcenter>

If students have any questions regarding dual enrollment, they can see their school counselor during their lunch.