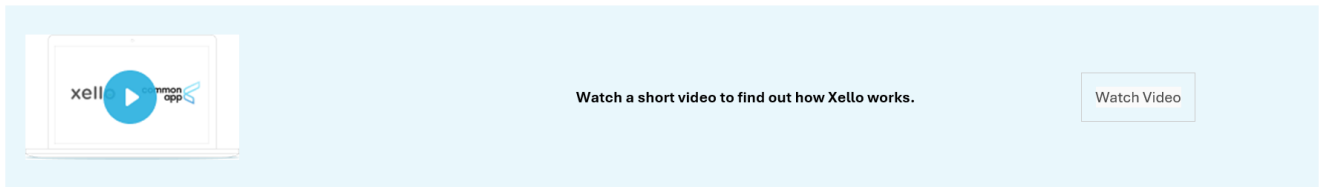
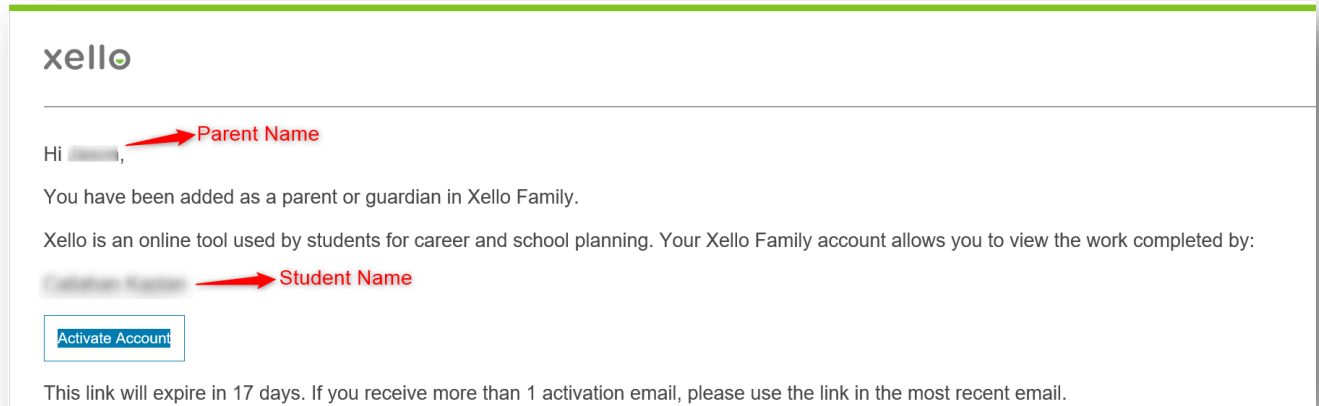
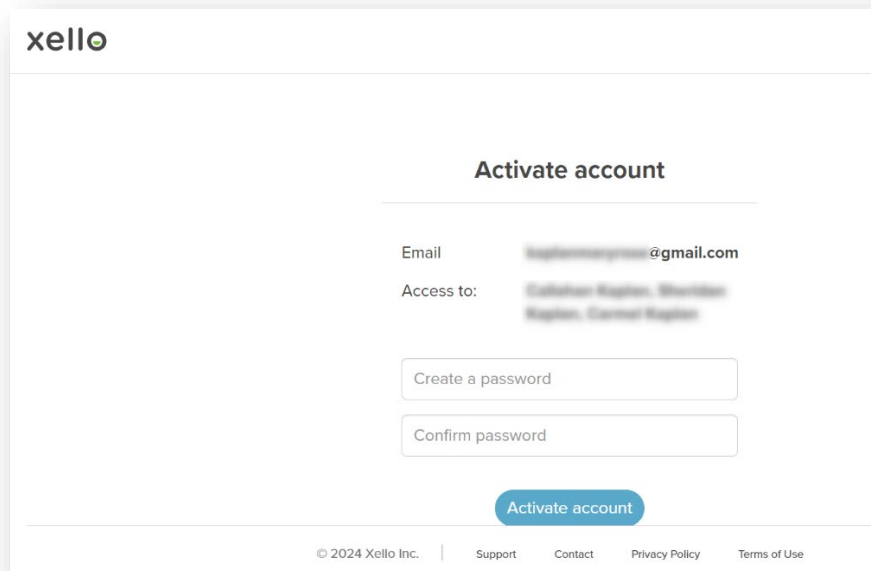


## Xello Account Instructions for Parents/Guardians

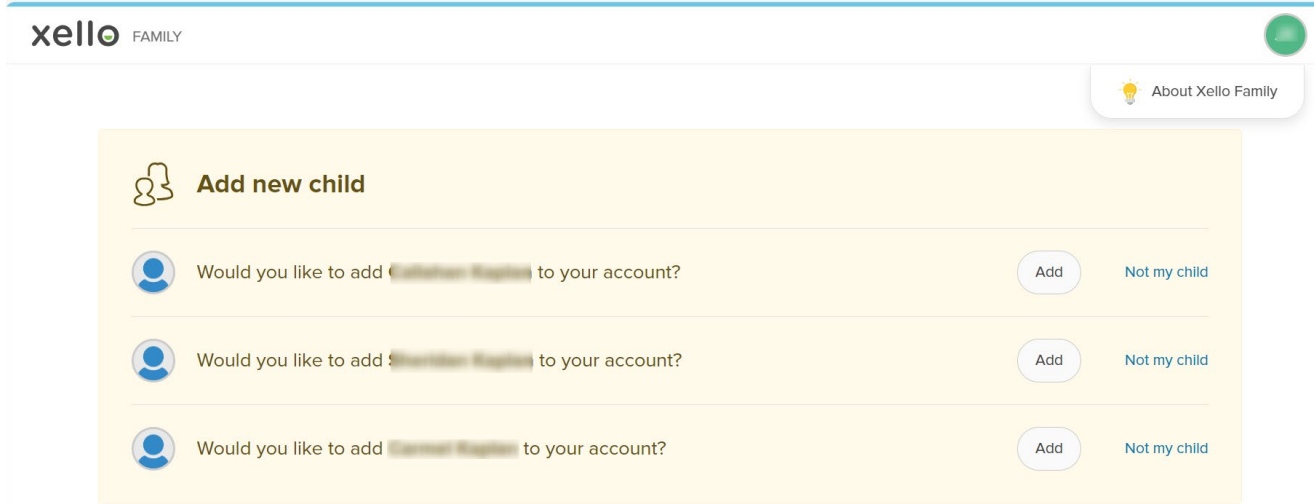
1. Each parent/guardian email listed for a student in HAC (Home Access Center) will receive an email from “noreply@xello.world” to activate their parent Xello account. Activating a parent account is optional. Students automatically have accounts through their district student ID number. The email you receive to setup your parent account will look like the one below. You will see the same message also generated in Spanish below the English one, and you will see a link for a welcome video to learn about Xello.



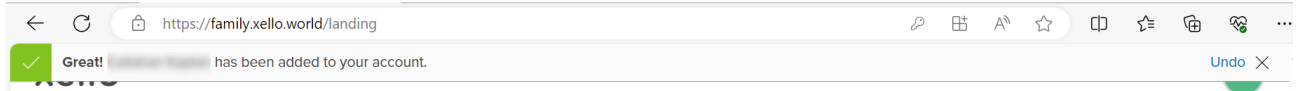
2. Next, parents/guardians will have the opportunity to create a password for their account. Parents/guardians have one Xello account even if they have multiple school-age children in the district. At this time, Xello is only being used for students in grades 6-12. The same password will be used to login to the parent/guardian account for all children. Once a password is entered, the parent should select “**Activate Account**”.



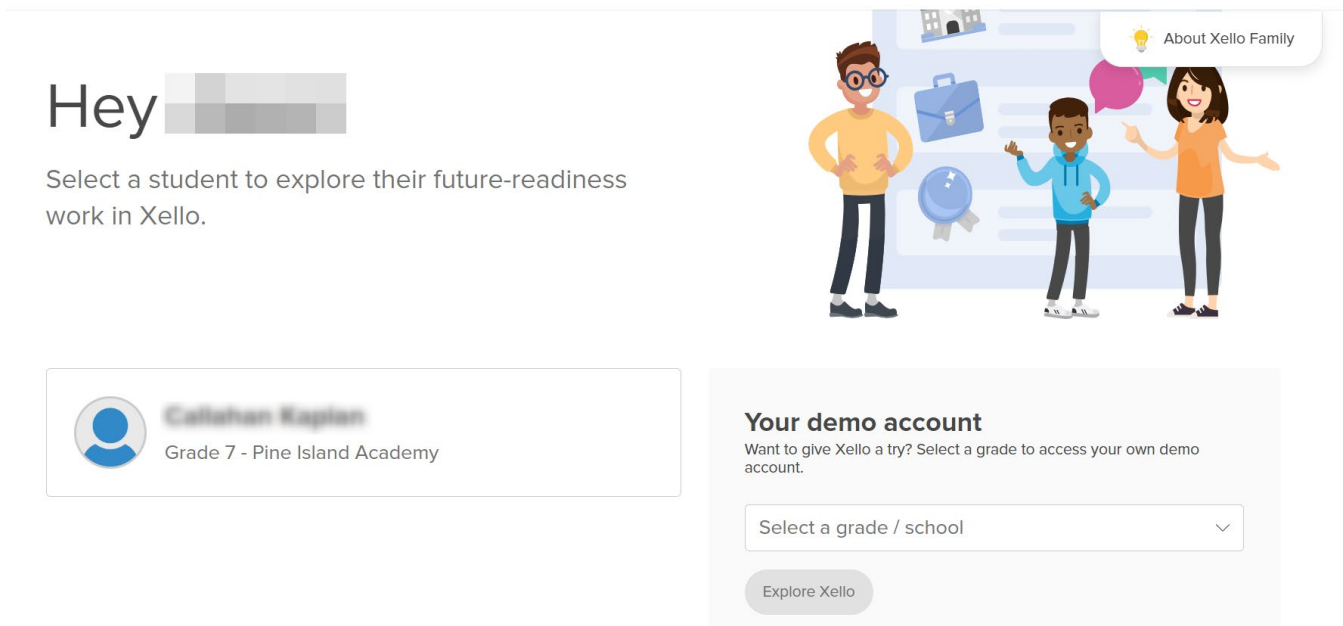
3. You will now be taken to the Xello Family page. Here, you can add all children to your account.



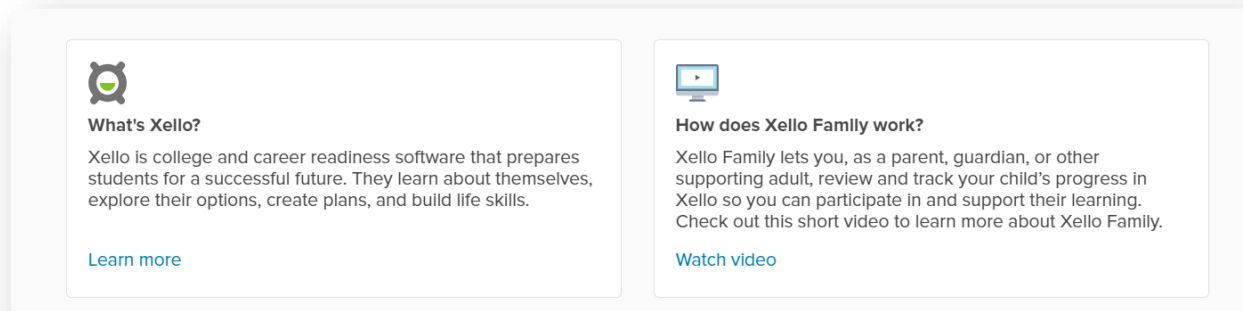
4. Once you add a child, you should see a message across the top of your browser confirming the addition.



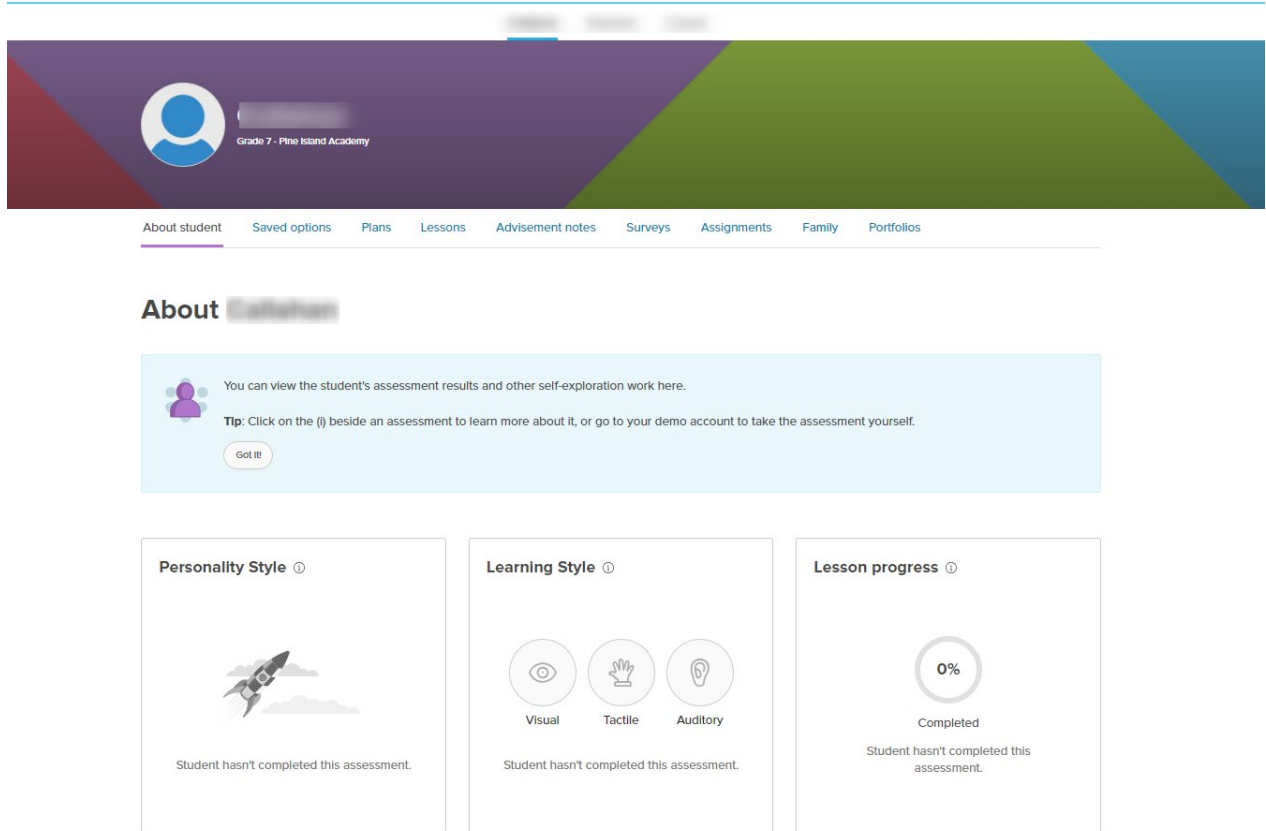
5. Scroll down, and you should see the child's name added as well as have the ability to see their grade level and school's demo account as if you were the student.



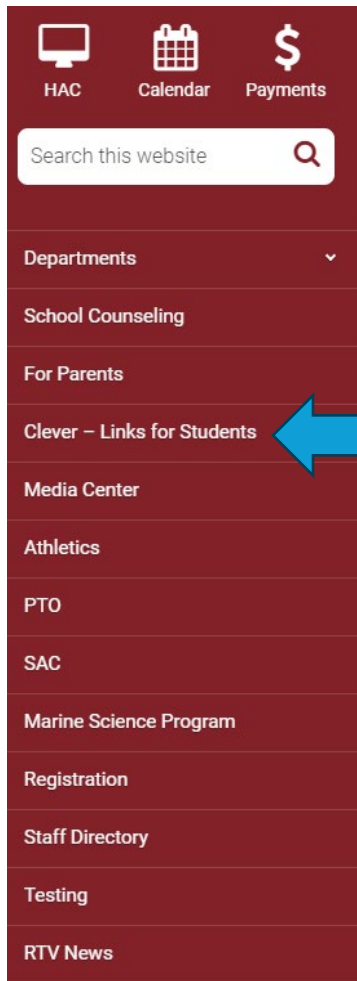
- By clicking the “**About Xello Family**” tab in the upper right, you can watch how to use your Xello parent/guardian account. You will not see anything if students have not completed activities in Xello yet.



- By clicking on your child's name, you can see their Xello profile and if they have completed activities on Xello. While students can explore Xello now, full functionality will not occur until after August 1, 2024. School counselors will be working with students in school to use program features in the 24-25 school year.

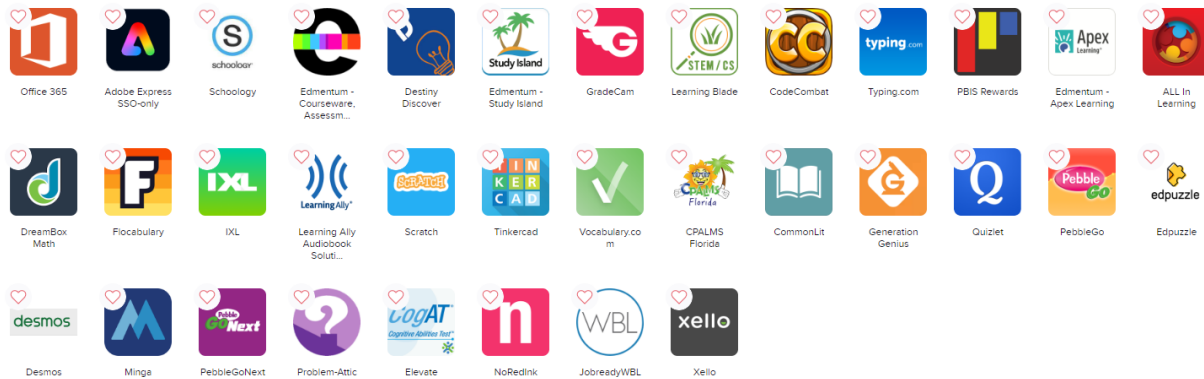


- To access your account moving forward, simply go to go to your student's school's main webpage. For instance, students at Gamble Rogers Middle school would go to: <https://www-grms.stjohns.k12.fl.us/>
- On your school's main webpage, look at the menu on the left side. You should see something that says, "Clever-Links for Students". Click on that.



10. Click on “Xello” under “Student Applications”. From there, you should be able to login to your Xello parent account. You can bookmark the page you are directed to in your browser for faster access.

**Student Applications**



**Additional Parent/Guardian Xello Resources**

[Getting Started for Families website](#)

<https://www.youtube.com/@Xellofuture> channel