

DUAL ENROLLMENT & EARLY COLLEGE PROGRAM

How to find and check your Dual Enrollment Schedule

<u>Step 1: Log in to your MySJRstate Account, located in the top left-hand corner of the SJR State home page,</u> <u>www.sjrstate.edu.</u>



Step 2: Once you are logged in to your MySJRstate account, hover over the word "Student" on the menu line to see the drop-down menu (first red arrow). Then select "Concise Student Schedule" (second red arrow).

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MySJRstate Employee -	Faculty - Faculty/Staff Email	Student Fina cial Aid MyCourses Di
1Y: Right-To-Know		>> lect Term
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MYSJRState Home		Advising
Academic Calendar	CONTRACT.	Banner Web - Self Services
Banner	HOWI	Bookcard Authorizations
Banner Web/Self Service		Bookstore
lan Canvas		Canvas
ou College Catalog &	Helpful How-To	Career Services
Handbook	Access MS Office Products	College Catalog & Student Hand
Course Availability		Concise Student Schedule
125		Course Availability
Tes MySites	CLICK HERE FOR	Degree Works
cai My Departmental Leave	BOOKSI	Detailed Schedule
(Testing Only)		Final Exams Schedule
Academic Affairs	SJRSTATE Information	Graduation
8	Emorgoney Procedures	My Financial Aid
	Emergency Procedures a	Pay for Print (On Campus)
All Site Content	Decal Silent Witness Form	Pay My Tuition and Fees
	New - Alectus	Print Schedule/Bill
	New Safety Training Video	Registration - Add/Drop/Withdraw New
	New - Salety fraining video	Request Parking Decal
	Student Ouick Links	Right-to-know Information
	There are no items to show in this	Scholarships
		Tax Notification (Form 1098-T)
	>> Select Term	Testing Center
	>RegistrationAdd/Drop/Withdra	Transcript - Official
	Academic Calendar (Calendar)	Transcript - Unofficial
	Academic Calendar (Condensed)	Turn It In
	Banner Web-Self Service	Tutoring/Virtual Lab
	Bookcard Authorizations	View Grades View Holds
	Bookstore Home	SJR State Debit Card

You could also select "Print Schedule Bill".

Step 3: Select the term in which you would like to view your schedule, then click "Submit."

Select Term	
Select a Term: Summer 2021	~
Submit	

Things to Remember:

- If your schedule is incorrect, it is your responsibility to reach out to the SJR State Dual Enrollment Office to get it rectified.
 - If you are missing a course on your schedule, the course may be full or you may not have the adequate test scores for the course.
 - If your schedule bill has a balance on it, you will need to contact us.
 - When you email, be sure to include your SJR State X number and the course that is missing from your schedule, and we will return your email with an appropriate solution. Emails without the missing course will be unbale to be returned due to the volume of emails we receive. Please send all email inquiries to <u>dualenrollment@sjrstate.edu</u>.
- If your schedule does not appear, your registration may not be processed. Please allow 10 business days for paperwork processing.
- Online classes will appear in your Canvas account on the first day of the term.