RETURNING

to Dual Enrollment

for SPRING 2023

Due*

to Main Guidance Office by

10/26/22

***Recommended Deadline: 10/26/2022**
BTHS Deadline: 11/18/2022
Final Deadline: 11/30/2022

RETURNING to Dual Enrollment CHECKLIST

Complete ALL of the following items before submitting your packet. Students should submit the completed packet to Ms. Richards in the main Guidance Office AS SOON AS POSSIBLE for the best chance of securing a "seat" in the requested courses before courses reach capacity.

Recommended Deadline: 10/26/2022 – *SJRSC will be at BTHS to collect dual enrollment packets on this day.*

BTHS Deadline: 11/18/2022 – *Students should submit all dual enrollment paperwork before leaving for Thanksgiving break.*

Final Deadline: 11/30/2022 – *Students who submit registration forms after the BTHS deadline may experience delays in obtaining counselor approval and may encounter more scheduling issues than those who registered by the recommended deadline.*

Initial next to each step once completed.

_____ Read Dual Enrollment FAQ on School Counseling DE website. >>>>>>>>>>>>>>>>
https://www-bths.stjohns.k12.fl.us/guidance/dual/

_____ Read FERPA and Dual Enrollment Expectations in this packet.

_____ Read the Principles of Participation. >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>
https://www.sjrstate.edu/pdfs/Principles_Participation.pdf

_____ Check your cumulative unweighted GPA in HAC to ensure eligibility of 3.0 or higher.

_____ I have already taken the SAT, ACT, PSAT or PERT test.
(If you are taking ENC 1101 or MAC 1105, check for qualifying scores on the back of this sheet.)

_____ Attach a score report to this packet.

_____ View how to choose classes at SJRSC >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>
https://www.sjrstate.edu/pdfs/student-course-schedules.pdf

_____ Complete the Registration form in this packet. (*See example of course selections on the back of this sheet.)*

Qualifying Test Scores

Test & Course Placement	PERT	ACT	SAT	PSAT
ENC 1101	103-150 (writing) 106-150 (reading)	17-up (writing) 19-up (reading)	25-up (writing) 24-up (reading)	25-38 (writing) 24-38 (reading)
MAT 1033	114-122	19-20	24	24-26
MAC 1105/MTB 1304/STA 2023	123-150	21-26	25-28	26.5-38
MAC 1147/MAC 2233		27-up	29-30	
MAC 2311		30-up	31-up	

Example of Completed Course Registration Chart

Courses	Term 1-2-3	CRN/Section Number	Credit Hours	D.E. Code	Course Prefix & Number	SJR State Course Title	Times/Online	M	T	W	R	F
1		20236	3		MAC 1105	College Algebra	Online					
2		20467	3		BSC 2085	Human Anat & Phys	6 - 7:15pm	X		X		
3		20471	1		BSC 2085L	Lab for Human Anat & Phys	7:25 - 9pm			X		
4												
5												
6												
		Total Cr Hrs	7									

Alternative Section - Please list an alternate CRN/Section number in the event the first section is full when your registration form is processed. Please correspond the alternate sections with the "Courses" column numbers above.

Courses	Term 1-2-3	CRN/Section Number	Credit Hours	D.E. Code	Course Prefix & Number	SJR State Course Title	Times/Online	M	T	W	R	F
1		20254	3		MAC 1105	College Algebra	Online					
2		20349	3		PSY 2012	General Psychology	6 - 8:45pm			X		
3												
4												
5												
6												

How many credits can a student take?

Dual Enrollment students may take a maximum of:

ten (10) Dual Enrollment credit hours in the fall term,

ten (10) Dual Enrollment credit hours in the spring term, and

six (6) to eight (8) Dual Enrollment credit hours (a maximum of 2 courses total) for the summer term.

Early Admission Dual Enrollment students must take a minimum of twelve (12) and a maximum of sixteen (16) Dual Enrollment credit hours each fall and spring term. If a student is also participating in a BTHS Academy dual enrollment course, this is also counted in the total maximum.

Additional Information Regarding FERPA and Dual Enrollment Expectations

What is FERPA?

The Family Educational Rights and Privacy Act (FERPA) is a federal law that affords parents the right to have access to their children's education records, the right to seek to have the records amended, and the right to have some control over the disclosure of personally identifiable information from the education records. When a student turns 18 years old, or enters a postsecondary institution at any age, the rights under FERPA transfer from the parents to the student ("eligible student"). The FERPA statute is found at 20 U.S.C. § 1232g and the FERPA regulations are found at 34 CFR Part 99.

Do parents have access to the student's dual enrollment course grades?

No. Students are expected to handle all communication because they are considered a college student. No one at SJRSC, including students' professors (teachers), can communicate with parents per the FERPA law.

Can parents conference with/correspond with the student's college professors?

No. Students are expected to handle all communication because they are considered a college student. No one at SJRSC, including students' professors (teachers), can communicate with parents per the FERPA law.

What if students have accommodations?

The student will need to work with the SJRSC Disabilities Services office to determine what accommodations, if any, can be used in college classes.

Are dual enrollment courses 'watered down' to fit the needs of high school students?

No. These courses are adult level courses and students should have not only the academic maturity, but the social/emotional maturity to handle adult content matter and academic responsibilities.

What's the impact of dual enrollment?

Dual enrollment is the start of a college transcript. Dual enrollment grades will follow students forever, which can impact admittance to college/university, acceptance into the students major, and enrollment in graduate school. Doing poorly in dual enrollment courses may also negatively impact financial aid. What are the homework/study time expectations of dual enrollment? 2-3 hours of homework for each hour spent in class

ST. JOHNS RIVER STATE COLLEGE

SJR State Dual Enrollment/Early College Program/Early Admissions Registration/Approval Form

Updated: 9/22

CLASSIFICATION (PLEASE CHECK ONE): Dual Enrollment_____ Early College Program_____ Early Admissions_____

CLASS LOCATION: SJR State site ✓ High School site_____ YEAR & TERM: 2023 Spring

HIGH SCHOOL GRAD YEAR _____ NEW STUDENT _____ OR RETURNING STUDENT ✓

NAME:_____ DATE OF BIRTH: _____ / _____ /_____
Last First Middle

EMAIL: _____ SJR STATE X NUMBER (REQUIRED): X00 _____

PHONE NUMBER: _____ SCHOOL: _____

I understand that I must have an unweighted 3.0 G.P.A. to participate in the Dual Enrollment Program. In addition, I understand that should I make below a "C" (including a W grade for withdrawing) in any dual enrollment course, I will be dropped from the program.

STUDENT SIGNATURE: _____ DATE: _____

Students must have an overall 3.0 unweighted G.P.A. to participate in the Dual Enrollment Program. Students must provide recent (within 2 years) results of one of the following: Pre-ACT, ACT, PSAT, SAT, or PERT. Official test scores must be on file to enroll in College Dual Enrollment Courses. Students planning to enroll in English or Math courses must attain a qualifying score.

Overall Unweighted GPA: _____ Counselor's Initials: _____

This student is approved to take the following course(s) for Dual Enrollment and to satisfy the required high school credit.

Please list the courses you would like to register for and total your credit hours. Under "Alternative Section" you can list a second CRN/Section Number in the event your first choice is closed. The DE Code is for office use only. It is your responsibility to check your concise student schedule to ensure your class schedule is correct. Term: 1= Full Semester, 2 = A mini-semester, 3 = B mini-semester.

Courses	Term 1-2-3	CRN/Section Number	Credit Hours	D.E. Code	Course Prefix & Number	SJR State Course Title	Times/Online	M	T	W	R
1											
2											
3											
4											
5											
6											
		Total Cr Hrs									

Alternative Section - Please list an alternate CRN/Section number in the event the first section is full when your registration form is processed. Please correspond the alternate sections with the "Courses" column numbers above.

Courses	Term 1-2-3	CRN/Section Number	Credit Hours	D.E. Code	Course Prefix & Number	SJR State Course Title	Times/Online	M	T	W	R
1											
2											
3											
4											
5											
6											

I hereby certify that this student has demonstrated the maturity, motivation, dependability, and academic ability to perform satisfactorily at the *College Level.*

X _____ Signature of High School Counselor X _____ Date