

Dual Enrollment Frequently Asked Questions

What is dual enrollment?

*Students are earning high school credit and college credit at the same time, for free**

**paid for by SJCS D*

What types of dual enrollment can a student participate in?

Traditional dual enrollment, early admissions, and collegiate high school. The qualifications for all three types of dual enrollment are the same. The deadline and process for submitting the dual enrollment packet to take courses at SJRSC are the same for all three types of dual enrollment.

What is Early Admissions?

Early Admissions (college credit) an admission status, which is a form of dual enrollment, that allows a secondary student to enroll full-time (minimum of 12 credit hours) in courses that are creditable toward the high school diploma and the associate degree. The early admission program is limited to students who have completed a minimum of six semesters of full-time secondary enrollment and who meet all other admission criteria required of dual enrollment students. If students choose this option during senior year, they cannot take classes on the BTHS campus.

What is Collegiate High School?

St. Johns County creates an opportunity for a cohort of eligible students to enroll in college level classes and earn their Associate in Arts degree, all while still enrolled in high school -

http://www.sjstate.edu/collegiate_hs_stjohns.html . If students choose this option, they cannot take classes on the high school campus during senior year.

Is there a maximum number of courses students can take?

Traditional Dual Enrollment students may take a maximum of ten (10) Dual Enrollment credit hours in the fall term, ten (10) Dual Enrollment credit hours in the spring term, and six (6) to eight (8) Dual Enrollment credit hours (a maximum of 2 courses total) for the summer term. Early admission Dual Enrollment students must take a minimum of twelve (12) and a maximum of sixteen (16) Dual Enrollment credit hours each fall and spring term. If a student is participating in a BTHS dual enrollment course, this is counted in the total maximum.

Can 9th graders participate in dual enrollment?

Per the St. Johns River State College & St. Johns County School District Articulation Agreement, "The St. Johns County School District and St. Johns River State College agree that eligible secondary students are entitled to participate in dual enrollment for a maximum of three years in college credit coursework at the 1000 and 2000 level."

What is FERPA?

*The Family Educational Rights and Privacy Act (FERPA) is a federal law that affords parents the right to have access to their children's education records, the right to seek to have the records amended, and the right to have some control over the disclosure of personally identifiable information from the education records. When a student turns 18 years old, or **enters a postsecondary institution at any age**, the rights under FERPA transfer from the parents to the student ("eligible student"). The FERPA statute is found at 20 U.S.C. § 1232g and the FERPA regulations are found at 34 CFR Part 99.*

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Do parents have access to the students dual enrollment course grades?

No. Students are expected to handle all communication because they are considered a college student. No one at SJRSC, including students' professors (teachers), can communicate with parents per the FERPA law.

Can parents conference with/correspond with the students college professors?

No. Students are expected to handle all communication because they are considered a college student. No one at SJRSC, including students' professors (teachers), can communicate with parents per the FERPA law.

What if students have accommodations?

The student will need to work with the SJRSC Disabilities Services office to determine what accommodations, if any, can be used in college classes.

Are dual enrollment courses 'watered down' to fit the needs of high school students?

No. These courses are adult level courses and students should have not only the academic maturity, but the social/emotional maturity to handle adult content matter and academic responsibilities.

What's the impact of dual enrollment?

Dual enrollment is the start of a college transcript. Dual enrollment grades will follow students forever, which can impact admittance to college/university, acceptance into the students major, and enrollment in graduate school. Doing poorly in dual enrollment courses may also negatively impact financial aid.

What are the homework/study time expectations of dual enrollment?

2-3 hours of homework for each hour spent in class

How will students know when off campus (at SJRSC) dual enrollment applications and registration forms are available?

Students should pay attention to [morning announcements](#), Schoology, the remind text messages from the school counselors, and the [website](#)

How will students be informed of all dual enrollment deadlines?

Students should pay attention to [morning announcements](#), Schoology, the remind text messages from the school counselors, and the [website](#)

Do students have to re-register for dual enrollment each term?

Yes, a complete and accurate course Registration/Approval form must be submitted by the published deadline for every term the student would like to participate in dual enrollment. Students do not need to complete a new APPLICATION for the college each term. GPA requirement must be met each term. Students should pay attention to [morning announcements](#), Schoology, the remind text messages from the school counselors (directions attached), and the [website](#) for deadlines each term

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Can the high school counselor help students plan for their AA degree?

High school counselors will advise students for high school graduation and how dual enrollment courses will impact high school graduation. High school counselors cannot advise on AA degree requirements or pre-requisites needed for intended majors. However, SJRSC advisors can help with that, once a student is enrolled in their first dual enrollment course. High school counselors suggest students read the following links to make sure they understand what credits they need for an AA degree:

<http://www.sjrstate.edu/pdfs/collegecourses.pdf>, <http://www.sjrstate.edu/catalog/aa.pdf> and <http://www.sjrstate.edu/advising.html>

How do students choose courses to take at SJRSC?

Students should be extremely intentional when choosing dual enrollment courses to be sure they are getting pre-requisite credits needed for their college major. Students should research courses needed to complete their Bachelors degree at their intended university, then work backwards from there when choosing dual enrollment courses.

High school counselors suggest students read the following links to make sure they understand what credits they need to earn an AA degree:

<http://www.sjrstate.edu/pdfs/collegecourses.pdf> and <http://www.sjrstate.edu/catalog/aa.pdf>

Information for students to determine when/where courses are offered:

<http://www.sjrstate.edu/pdfs/student-course-schedules.pdf>

SJRSC advising website:

<http://www.sjrstate.edu/advising.html>

How do students choose the times/dates/locations of courses to take at SJRSC?

The students BTHS schedule cannot be changed to accommodate SJRSC dual enrollment courses.

Students can view the course availability for SJRSC courses to determine the time/dates/location of dual enrollment courses at SJRSC: <http://www.sjrstate.edu/courses.html>

What if students want to drop/add/withdraw from a college course after the deadlines?

The high school counselor must approve any changes in college courses so they can make sure the student is still taking the necessary graduation requirements. If students receive a D, F, or W students will not be eligible to take more dual enrollment courses.

What kind of high school credit will a student earn with a college course?

Students can review the dual enrollment course equivalency list to determine if the dual enrollment course will meet a high school graduation requirement:

<http://www.fldoe.org/core/fileparse.php/18762/urlt/DualEnroll-Academic1920.pdf>

If students take classes at SJRSC, do they need a parking decal?

Yes. Dual Enrollment students must have an SJR State parking permit. Log into your "MySJRstate" account, select "Request Parking Decal" on Student tab, complete permit, print, sign, and submit to Security to obtain a decal.

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How do students who take classes at SJRSC get their textbooks?

Dual Enrollment textbooks are checked out (loaned) to SJCS D students through the Media Services Department located at 10 Hildreth Drive in St. Augustine. The phone number is 904-547-3947. Website: <https://www.stjohns.k12.fl.us/media/dual-enrollment/>

Requirements for ALL dual enrollment (no exceptions)

- 3.0 unweighted, cumulative GPA (if the GPA falls below a 3.0, student will no longer be eligible)
- Have a full set of qualifying placement scores, which must be less than 2 years old (see document “Where can your test scores take you”)
- Have social/emotional maturity
- Counselor Recommendation
- Submit a complete and accurate dual enrollment application, including qualifying placement scores, by the BTHS published deadline
 - Students will be informed when dual enrollment applications and registration/approval forms are available as well as deadlines using the following: [morning announcements](#), Schoology, the remind text messages from the school counselors, and the dual enrollment [website](#)

How does a student earn qualifying placement scores?

Students can earn qualifying placement scores for dual enrollment classes through the PERT exam, ACT exam, or SAT exam. Test scores must be less than two years old. Student should refer to “Where can your test scores take you” document for qualifying placement scores needed for dual enrollment.

How does a student take the PERT exam?

Students should call the SJRSC testing office at 386-312-4228 to make an appointment at the testing center to take the Reading, Writing, and Math sections of the PERT.

How does a student take the ACT exam?

Students should register for the ACT exam online at <http://www.act.org/content/act/en/products-and-services/the-act/registration.html>

How does a student take the SAT exam?

Students should register for the SAT exam online at <https://www.collegeboard.org/>

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What if a student is interested in taking dual enrollment at BTHS during 11th grade?

An informational email will go out to all 10th grade parents in January. Read the email carefully.

Information from *past year* emails can be found at this link: <https://www-bths.stjohns.k12.fl.us/wp-content/uploads/2019/12/2020-2021-On-Campus-Dual-Enrollment-Information.pdf>

Dates that 10th grade students should have on their calendar. Specific dates will be sent in the informational email that will go out in December:

- Mid-February – students should have complete and accurate paperwork turned in to main guidance office, including qualifying placement scores (test scores must be less than two years old)

What if a student is interested in taking dual enrollment courses at SJRSC during 11th or 12th grade?

Students will be informed when dual enrollment applications and registration/approval forms are available as well as deadlines using the following: [morning announcements](#), Schoology, the remind text messages from the school counselors, and the dual enrollment [website](#)

Students should meet all deadlines published by BTHS. Refer to the BTHS dual enrollment timeline for more information.

When students are selecting college campus courses, please keep the following in mind:

1. Which SJR State Campus is offering that specific section of the course?
2. What time of day/evening is the course?
3. The students BTHS schedule cannot be changed to accommodate SJRSC dual enrollment courses.
4. Will you have enough time to drive to/from your high school campus for the course?
5. Your BTHS high school courses must be taken in consecutive class periods. You may NOT drive to-from-to the BTHS campus to participate in dual enrollment.
6. If you are an athlete or involved in activities that may take you away for meets or events during the week, can you still attend every dual enrollment course session? If no, don't sign up!
7. The students BTHS schedule cannot be changed to accommodate SJRSC dual enrollment courses.
8. If students choose to take a dual enrollment course at SJRSC, they will be allowed to modify to 2 BTHS courses for every 1 on campus SJRSC course they take. Students can have a conversation about this with a counselor during their registration appointment - <https://www-bths.stjohns.k12.fl.us/courseregistration/>
9. The students BTHS schedule cannot be changed to accommodate SJRSC dual enrollment courses.
10. The success rate (earning a C or better) for online dual enrollment courses are lower than courses at the college campus, therefore we do not recommend students take online dual enrollment courses.

Unwritten rules of dual enrollment (College Student 101)

- Students are responsible for sharing information regarding dual enrollment with parents
- Make sure professors know your name & face by introducing yourself after the first class.
- Every course has a published syllabus. Find it. Print it. Follow it.
- Pay attention to the Professors' Office Policies or contact methods.

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- Attend every class, be early for class, & stay until the professor dismisses the class – EVERY CLASS – regardless of the attendance policy.
- Pay attention to the SJRSC calendar as it differs from the BTHS calendar.
- Bring your textbook(s), notebook, and something to write with to every class.
- Take notes in your notebook (not your phone) every class.

St Johns River State College Resources

All students who attend SJRSC have access to these tools and support:

- SJRSC Catalog: <http://www.sjstate.edu/catalog.html>
- Advising: <http://www.sjstate.edu/advising.html>
- Career Pathways: <http://www.sjstate.edu/workforce/careerpathways.html> (Guide for CTE programs of study)
- Free Tutoring: <http://libraries.sjstate.edu/ASC>
- Career Services: <http://www.sjstate.edu/careerservices.html>
- Degree Works: 24/7 Degree planning via their student portal! They can review their progress, see their GPA and plan out the next semester!
- And graduating seniors may be eligible for over 180* different scholarships through the online scholarship system: <http://www.sjstate.edu/scholarships.html>
 - [Career Pathways Scholarship/Middle School Students and High School Students](#) (Opens in October and ends next April)
- IT Help Line for SJRSC – 1-386-312-4142
- Dual Enrollment Office at SJRSC – 1-386-312-4136 or dualenrollment@sjstate.edu
- Dual Enrollment PERT testing at SJRSC - <http://www.sjstate.edu/testingcenter.html>

If students have any questions regarding dual enrollment, they can see their school counselor during their lunch.

Note when applying to colleges senior year: When filling out college applications senior year, students should ALWAYS check the “First Time in College-Freshmen” box. Even if you have taken or are taking college classes, even if you will have an AA degree when you graduate from high school. High school seniors should ALWAYS check “First Time in College-Freshmen” box for college applications to be eligible for scholarships, housing, orientations, etc. Also if you check anything other than “First Time in College-Freshmen” they will assume you are an adult who took some random college classes (which doesn’t look great), instead of a high school student taking college classes (which does look great).