



STUDENT REGISTRATION

Follow these instructions to get your students started using **MyCareerShines**.

- Go to www.mycareershines.org and select your user type or category from the drop down menu.
- Under **MAKE A PLAN, Middle & High School Students**, click on **Register or Log In**.
- Select **I need to create an account**, then **I am a student**.
- Complete the four-step registration process and click on **Sign Me Up** to access the homepage.
- You will create a **username** and **password** and set a security question and answer. Write your username and password here for future reference:

Username: _____

Password: _____

USING THE SYSTEM

Once you have created your account, you will be directed to your home page. **Take an Assessment** – the first step in the education and career planning process.

You can also use the navigation menu to access the options under **Things to Do** and **My Portfolio Items**.

Don't forget to check out your messages, **My Next Steps** list, recommended links, and account settings.

SIGNING IN

To re-enter your account, go to www.mycareershines.org and enter your username and password.