



All Bartram Trail Student-Athletes 2020-2021

ALL new and returning athletes will need an Athletic Clearance account in order to participate in conditioning, camps, and tryouts. The Athletic Clearance platform is a paperless system that manages athlete registrations, physicals, and all necessary documents.

AthleticClearance.com, the FHSAA sponsored online paperless eligibility system, makes printing forms and turning them into the school obsolete. The **physical form (EL2)** will still need to be printed and signed by the physician, but instead of bringing it to the school, you will upload it to the site. In the event of an emergency, medical staff will have immediate access to this vital information. The **EL3 Consent Form, Pursuing Victory with Honor agreement, and insurance information** will also be filled out online utilizing digital signatures. Although easy to navigate, please do not hesitate to contact us if you have any questions or hardship. Our expectation is that all student-athletes will be cleared prior to their tryouts.

Returning athletes should update their current account when the 2020-2021 window opens. This includes adding a new school year for participation, adding additional sports, uploading a current physical, reviewing safety videos, and signing new consent documents. Please do not open a new account.

Instructions for Parents/Guardians: (Register using any computer, tablet, or smartphone device using **Google Chrome**)

1. **Begin:** Go to www.athleticclearance.com and select **Florida**.

2. **Create an Account:** The video on this screen provides instructions.

Now begin creating your (Parent/Guardian) account by clicking the **“Register”** button. (Returning athletes will select **“Login.”**) After filling in the required information, the next screen will provide an activation code. Please enter that numeric code and click **“Submit.”**

3. **Add Athlete Information:** The next step is to add an athlete. You can do so by clicking the **“Start Clearances Here!”** button on the left-hand side of the page.

4. **Choose 2020-2021; Select Bartram Trail; Select the Sport.** If interested in more than one sport, please select the first one your student intends to participate in this school year.

5. **Enter Student Information:** Complete all fields. **Grade level for 2020-2021.** **Only numbers should be entered in the Student ID field. Please DO NOT enter the “S.” Students creating an account prior to receiving their ID number should enter 000000 as a placeholder. The ID number should be updated as soon as possible to ensure the student account links with the school system. Accounts with incorrect Student ID numbers will not be cleared. **“Save”**

6. Upload Physical Form. The EL2 is the ONLY physical form accepted by the FHSAA. Health department records will not be accepted. Upload the fully executed EL02 Form here. Documents can be uploaded using a traditional scanner, free apps like CamScanner, or the Notes app on iPhone. This form must be signed by the student, parent, and physician. Clearance will be denied if any signatures and/or dates are missing. **“Save”**
** Athletes are not expected to upload a concussion certificate on this page. They will be required to complete a concussion safety video in a later section of the registration.

7. Submit Student Medical History: This information will be utilized to generate student emergency information cards and provided to medical personnel in the event of an emergency. **“Save”**

8. Input Parent/Guardian Information: Please fill out all applicable information. This information will print on the student information card. **“Submit”**

9. Signature Items: Parent and students must read the mandatory documents and submit signatures.

10. Apply this Clearance to Additional Sports: The student may now apply this information to other teams.

11. Additional Athletes: Under the same account, repeat steps 3-11 to register additional athletes in the same family.

- Upon completion of registration, the athlete’s status will appear as “uncleared” until our athletic trainer reviews their medical file. Once reviewed, “cleared” or “denied” will appear in the status column. Please see below for more information about “denials”.

- It is important to note that athletes can be “cleared” to tryout through Athletic Clearance regardless of **GPA**. Bartram Trail, in accordance with FHSAA bylaws, requires a minimum GPA of 2.0 to participate in athletic contests. (Some teams require a higher GPA.) It is the responsibility of the student-athlete to ensure they are academically eligible as coaches may not have GPA information until after tryouts.

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- If an athlete’s status appears as “denied,” this indicates something is missing or was entered incorrectly by the athlete/parent. The system automatically sends an email explaining the denial, but these emails often go to spam.

The most common problems:

- Student and/or parent didn’t sign or date page 1 of their physical. Both must sign.
- Physical wasn’t done on the official EL2/FHSAA form.
- Physical is missing a page or wasn’t properly uploaded. It must be the EL2 and both pages must be uploaded as a single document on the platform. Please triple check what was uploaded and ensure all pages are complete and legible.

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