

Dear Parent(s)/Guardian(s),

This coming Monday, we will begin visiting our feeder Middle/Academy schools for course registration appointments. We are excited to get the opportunity to meet with you and your future Bear! You should have already received the following items through the mail (unless your student is out of zone and was recently accepted to one of our Academy programs):

- Welcome letter from Bartram Trail High School Registrar, Ms. Melissa Roughan
- Student Course Verification Sheet (Course Recommendations)
- Freshmen Elective Worksheet
- Rising Freshmen Registration Checklist (with individual appointment dates/times)

Please utilize the following information as an additional resource leading up to your student's appointment:

WHEN: COURSE REGISTRATION DATES

- **LIBERTY PINES ACADEMY**
 - Monday, March 4 – Tuesday, March 5
- **PACETTI BAY MIDDLE SCHOOL**
 - Friday, March 8
- **SWITZERLAND POINT MIDDLE SCHOOL**
 - Monday, March 11 – Thursday, March 14
- **OUT OF ZONE ACCEPTED ACADEMY STUDENTS**
 - Bartram Trail High School Academy Coordinator, Ms. Michelle Kisch, will provide you with registration times and dates.
 - Out of zone students from Pacetti Bay Middle School will be scheduled to meet on Friday, March 8.

WHAT: COURSE REGISTRATION INFORMATION

- To help assist you with the course registration process, please utilize the resources below that can be found on the [Bartram Trail High School Website](#)
 - [CLICK HERE>> 2019-2020 Course Catalog](#)
 - **DESCRIPTION:** List of all available course options at Bartram Trail High School for the 2019-2020 school year. The catalog also contains details master schedule protocols and procedures.
 - [CLICK HERE>> 2019-2020 Course Registration Presentation](#)
 - **DESCRIPTION:** Brief presentation that highlights an overview of the course registration process.
 - [CLICK HERE>> 2019-2020 Academic Course Progressions](#)
 - **DESCRIPTION:** Quick reference guide that details the Academic Course Progression followed at Bartram Trail High School.

- [CLICK HERE>>](#) **2019-2020 Scheduling Timeline**
 - **DESCRIPTION:** Students will have until April 10 to make any changes to their course requests. This document serves as the full course registration timeline leading up to the 2019-2020 school year.

You are WELCOMED and ENCOURAGED to attend your student's registration appointment. If you plan to attend, please make sure to check in with the front office at your student's school. **School Counselors will not be able to accommodate individual appointments outside of the registration window.**

We look forward to seeing your son and/or daughter on their assigned registration date. **Students will have until April 10 to make any changes to their course requests.**

Please check the Bartram Trail website and follow our Twitter Account [@BartramTrail](#) for frequent updates and more resources.

