

Dear Parent(s)/Guardian(s),

As we prepare for next year, growth management is always a focal point of our planning process. Student parking on campus is one of those growth pieces that continues to evolve. We anticipate over 2800 students on campus next year.

We plan to issue student-parking passes for the upcoming year utilizing similar procedures that we have used in the past. We plan to do this so we can create the master schedule over the summer, look at student schedules and match needs in order to assist our traffic flow on and off campus.

Please read the guidelines and procedures listed below. For even more information [CLICK HERE>>](#) to access the 2019-2020 Parking Information handout (which was already provided to students and is available on the front page of the Bartram Trail website):

- Must be a junior or senior with a valid Florida operator's driver license issued before October 2019. COST \$100.00
- Register online at [www-bths.stjohns.k12.fl.us](http://www-bths.stjohns.k12.fl.us), click on "Parking" follow "SchoolPay" prompts. Registration dates will occur as follows:
  - **RISING SENIORS:** Starting February 11 @7:00pm
  - **RISING JUNIORS:** Starting February 25 @7:00pm
- \*All receipts are dated. If a Junior registers before February 25<sup>th</sup> at 7:00 p.m. your application will not be accepted and you will not receive a refund. **The company we use is in central time so if your receipt shows 6:00 p.m. this is OK!** Do not purchase a second parking pass. Parking is limited, the website will not accept registrations once we reach capacity. (PLEASE DO THIS AS SOON AS YOU ARE ALLOWED TO ...WE WILL SELL OUT QUICKLY!!!)
- Print your receipt. **Use the SchoolPay PRINT button at the end of transaction.** Your receipt should contain the following information: (Name, grade in 2019-20, parents name, vehicle, color, plate number, driver license number, insurance company, policy number and "yes" I have read the rules and regulations form, etc.) It will also have your order number, date, time and transaction total.
- Turn in the completed Parking Form that you received in English class and your receipt during your lunch in the main cafeteria on the designated dates below. These forms are also available in the Guidance and Attendance Offices.
  - **RISING SENIORS:** February 25th-March 1<sup>st</sup>
  - **RISING JUNIORS:** March 4th-8<sup>th</sup>
- Your hanging tag will be handed out during lunch the first week in May. (This hanging tag is only valid during the 2019-2020 school year). Lists of names and parking spots will be posted all around campus so you can locate your newly assigned spot.

Each year as the status quo changes and we continue to grow, we will have to adjust our parking policies. Thank you for your understanding and patience as we go through this process. If you have any questions, please contact Mr. Pete Peaver at (904)547-8345.

Thank you for all you do for Bear Nation!