

Dear Parent(s)/Guardian(s),

This is a reminder that student schedules will be permanently available to view in Home Access Center (HAC) this coming Monday, July 30 at 4:00pm.

If you have any scheduling concerns please email Bartram.registrar@stjohns.k12.fl.us. This will continue to be the only way to address any scheduling concerns.

PLEASE NOTE THAT ANY SCHEDULING CONCERNS WILL ONLY BE ACCEPTED THROUGH THURSDAY, AUGUST 16TH @4:00PM

Below are the ONLY approved reasons for a change to your schedule:

- **You are scheduled for a course in which you have already received a grade/credit**
- **Your schedule is missing a required course for graduation**
- **You have a hole in your schedule**

Schedule changes will NOT be approved for:

- **Teacher preference**
- **Class period preference (this includes changing your modified period(s))**
- Students who do not meet Honors Criteria and request advanced level courses.
- **If you previously requested a schedule change and did not see any adjustments made then your request was not approved.**

Students will receive a hard copy of their schedule on the first day of school in their homerooms.