

**ST. JOHNS COUNTY SCHOOL DISTRICT**  
**Release of Student Directory Information Options**

In conjunction with Section 6, Paragraph 3: Educational Records – Directory Information and School Board Rule 5.20, this section provides the parent or adult student the opportunity to opt-out of the release of Student Directory Information. Parents should check the box(es) below that apply to opt-out of the release or publication of Student Directory Information:

1. I request that Student Directory Information not be released to Armed Forces, Military Recruiters or Military Schools.

Federal public law 107-110, Section 9528 or the ESEA, “No Child Left Behind Act”, requires school districts to release student names, addresses, and phone numbers to military recruiters upon request. The law also requires school districts to notify you of your right to Opt-Out from this by requesting that the district not release your information to military recruiters.

**And/or**

2. I request that Student Directory Information not be released to the school’s PTO like organization (if applicable). Many schools have a PTO support organization. PTO’s typically create and distribute a PTO directory that includes the student’s/parent’s name, address and phone number. Once released, this PTO directory is generally considered public.

**Or**

3. I request that **no** Student Directory Information, including photographs and video (as outlined in Section 6 of the Student Code of Conduct) be released. This option would prevent Student Directory Information from being published (in yearbooks, school newspapers, school websites, etc.) or released to 3<sup>rd</sup> parties (i.e. PTO’s, Armed Forces, Military Recruiters, Military Schools, approved school ring or yearbook vendors, etc.) by schools or District departments except where required by law, and except for photographs or video taken or other Directory Information presented at a public forum, public event, or open house.

**If any parent/guardian or adult student exercises any opt-out option(s) above (by checking any box), this form must be signed by the parent or adult student and returned to the school.**

\_\_\_\_\_  
**Printed Parent or Adult Student’s Name**

\_\_\_\_\_  
**Parent or Adult Student Signature**

\_\_\_\_\_  
**Print Student’s Name**

\_\_\_\_\_  
**School Name**

\_\_\_\_\_  
**Grade**

**Date:** \_\_\_\_\_