



MEMORANDUM

DATE: November 29, 2016

TO: North East Florida High Schools

FROM: John J. Kemp  
Scholarship Committee, Florida Engineering Society, North East Florida

RE: Florida Engineering Foundation High School Scholarship Applications, 2016-2017 School Year

The purpose of this memo is to invite your future engineering students to apply for scholarships from the Florida Engineering Society. Every eligible applicant will be considered for both the Florida Engineering Society statewide scholarship and the local FES Scholarship.

Students interested in scholarships offered by the Florida Engineering Society should visit our web page at <http://www.fleng.org/scholarships.cfm>. There, they should download the scholarship application and instructions. The application is in the form of an Excel spreadsheet which the student should complete by entering all of the requested data into the spreadsheet (note the various worksheet tabs) and save the file to a FLASH/Jump Drive. Applications should include the following items:

1. A FLASH/Jump Drive with their completed Excel spreadsheet application. *Flash Drive will **not** be returned.*
2. A hard copy of their completed and signed high school scholarship application Certification Page.
3. A copy of their transcripts (sealed in envelope) that include their class standing (if the transcripts do not list their class standing for the last completed semester then a signed letter from the principal or guidance counselor stating the size of the class and the student's standing in it will be acceptable).
4. A copy of any IB and/or AP exam results and a copy of their SAT/ACT test scores.

**Submit these items to the following address by February 11, 2017:**

John J. Kemp  
Florida Engineering Society, North East Florida  
c/o Eisman and Russo  
751 Oak St, Suite 500  
Jacksonville, Florida 32204

Thank you in advance for distributing this information to students seeking financial assistance for engineering school. If I may be of further assistance, please contact me at [jkemp@eismanrusso.com](mailto:jkemp@eismanrusso.com) or 904-370-0958.