

## Bears Café Information

### 1) HOW DOES THE STUDENT ACCESS THEIR LUNCH ACCOUNT AT THE SCHOOL?

All students will receive a Student I.D. at the start up of school; this is how they will access their lunch account by scanning it at the register. **Please encourage your child to bring it every day; it helps the lines to go faster. If they do not have their I.D., they will only be allowed to get a school lunch no AIA-Carte!**

### 2) PREPAYMENT FOR FOOD ITEMS

Prepayments to your child's lunch account can be made through PayPams. Log onto [www.PayPAMS.com](http://www.PayPAMS.com). Payment can also be received by the food and nutrition manager or cashiers in form of cash or check, if by check please include phone number and students name.

### 3) FREE and REDUCED MEAL APPLICATION

Parents are encouraged to complete one Free and Reduced application on line. Log onto SJCS D website - Food and Nutrition Department to apply. The Free and Reduced application has to be completed every school year. Until the application is processed and approved by the District Food Service office, any meal charges will be the responsibility of the adult/guardian.

### 4) FORGOT YOUR LUNCH MONEY

Although students are to pay for their meal upon receipt, students may forget their lunch or lunch money. Our policy is: We never deny a child a school lunch! A school lunch consists on what is on menu for that day and it will be charged to his/her account.

### 5) MEAL CHARGES

### 6) The only item a student will be allowed to charge is a school lunch. Students will not be allowed to charge any Ala Carte items.

### 7) ALA CARTE ITEMS

Bears Café does provide extra items; please see check the price list. These items range in price from \$.75 to \$6.00 and are not included in the Free and Reduce price meal program.

### 8) PARENTAL RESTRICTIONS

If you feel your child is over purchasing restrictions can be placed on lunch account with an e-mail. Once restrictions are placed, they cannot be removed unless the parent provides the food and nutrition manger with an email asking for the restrictions to be removed. Signing up with PayPams is a great way to monitor your child's daily spending.

### 9) FOOD ALLERGIES

If your child has food allergies, please provide the school nurse with a physician's note indicating the allergies and the appropriate substitutions that are recommended by the physician or medical authority.

### 10) REFUNDS

Refunds are addressed at the school level and require a written request or e-mail.

11) ACCOUNT BALANCES

Student account balances either positive or negative from previous school year will roll into the new school year unless a refund has been requested.